

2020 Election and Campaign Rules

Oregon Federation Nurses and Health Professionals, Local 5017, AFT, AFL CIO

1. Constitution and Bylaws

The election of OFNHP Local 5017 Officers, Chairpersons, Vice Chairpersons, Delegates and Steward Assembly will be conducted in accordance with the OFNHP Local 5017 Constitution dated May 5, 2017; the American Federation of Teachers International Constitution dated July, 2016; and the US Department of Labor, Labor-Management Reporting and Disclosure Act of 1959, as amended.

2. Terms of Office

The Officers and Chairpersons elected will serve a two-year term ending on April 3, 2022.

WA State Labor Council Conference, SW WA Labor Council, and NW Oregon Labor Council delegates will serve a two-year term.

AFT and AFL-CIO Oregon delegates must be available to travel to the AFT Convention on July 27-30, 2020 at the George Brown Convention Center, Houston Texas AND the AFL-CIO Oregon delegates convention in 2021 – date and location TBA (typically mid to late summer).

The Installation of OFNHP officers, chairpersons, vice chairpersons, and delegates will occur within 7 days of the election completion (Article 7, Section 12). The 2020 OFNHP Election date is **March 26, 2020**; therefore, officers assume positions April 3, 2020.

3. Eligibility to Hold Office

Officer Positions - As provided Article VII, Section 4 of the OFNHP Local 5017 Constitution, any member who has been a member in good standing of the organization for 6 months prior to the March 26, 2020 election date is/will be eligible for office.

Chairperson or Vice Chairperson- Same as officer except the 6-month good standing requirement is not required for new bargaining units affiliated within the 6 months prior to the election. A chairperson or vice chairperson must be a member of the Bargaining Unit in which they are seeking office.

4. Nomination Notice

A nomination notice will be mailed to OFNHP members on **January 22, 2020** (Article 7, Section 6 “sixty (60) days prior to the election”). Elections dates and general election information will be posted on OFNHP Election Central webpage. Periodic election updates will be emailed to the membership using the most current OFNHP email distribution list.

5. Nomination Delivery and Deadline

Completed nomination forms and petitions must be mailed, hand-delivered, or faxed to OFNHP, (1500 NE Irving Street, Suite 575, Portland, OR, 97232 or Fax 503-657-7456) by **3:00 PM on February 21, 2020**. Candidates should not use employer resources (i.e. email systems, scanners, fax machines, work time, etc.) to deliver nomination or petition forms to OFNHP.

6. Candidate Eligibility Determinations and Notifications

OFNHP Election Committee will review the OFNHP membership records to determine the eligibility of all nominees. The Election Committee will send eligibility notification emails/letters to all nominees as soon as possible after nomination acceptance deadline. Eligible nominees will be notified of their eligibility, mailed/emailed a copy of these rules, and asked how they wish their names to appear on the ballot. Ineligible nominees will be advised of the reason (s) they are not eligible to run.

7. Meeting with Candidates and Debate as needed

At 6:00 PM on February 27, 2020, the OFNHP Election Committee will meet with all interested candidates at the OFNHP Local 5017 Union Hall to discuss election rules and procedures regarding inspection of the membership list, distribution of campaign literature, election observers, and other campaign rules.

8. Inspection of the Membership List

Each candidate may inspect (not copy) the OFNHP Local 5017 membership list once within the 30 days prior to the election. No candidate is entitled to receive a copy of the list. The membership list will be available for inspection at the OFNHP Local 5017 Union Hall (1500 NE Irving Street, Suite 575, Portland OR 97232) between the hours of 8:30 AM and 5:00 PM, Monday through Friday, from February 24, 2020 through March 25, 2020. Please contact the Election Committee at Elections@ofnhp.org or 971-242-8626 in advance to schedule a time to look at the membership list.

9. Distribution of Campaign Literature

OFNHP Local 5017 will honor any reasonable request by a candidate to distribute campaign literature to members at the candidate's expense. Candidates must make the related arrangements and payments directly with Kramer's Metro Mailing Service, 16745 SE Ken's Court, Suite A Milwaukie OR 97267. The contact person is Eric Brending at Eric@kramersmailing.com or 503-274-1638. Please plan accordingly as all OFNHP candidate campaign mailing requests will be honored in the order received. For questions or concerns related to campaigning mailing issues or concerns please contact the OFNHP Election Committee Co-Chair Bruce Corkum at 503-936-8601.

10. Campaign Restrictions

Federal Law and the OFNHP Constitution and Bylaws prohibit the use of any union or employer resources to promote the candidacy of any person in a Union Office election. Union officers, Union staff, and KP/Peace Health employees (members) may not campaign on time paid for by the Union or the employer. The prohibition applies not only to union or employer funds, but also to anything of value that belongs to the Union, or employer, such as the use of meeting rooms, equipment, vehicles, office supplies, email systems, cell phones, and fax equipment. The prohibition applies to the resources of all unions, not just OFNHP, and to the resources of all employers, whether or not OFNHP or any other union represents any of their employees. For further information, please see the Department of Labor Manual "Conducting Local Union Officer Elections", Chapter 8: Union and Employer Funds.

11. Voter Eligibility

As provided in Article III, Section 4 of the OFNHP Local 5017 Constitution, any member who is current in payment of dues to the organization shall be considered a member in good standing. A member who is more than 30 days delinquent in dues payment shall be considered a member not in good standing.

12. Observers and Polling Place

Candidates are entitled to one observer at the OFNHP election. Observers must be members in good standing. Observers are permitted to challenge the eligibility of individual voters. Observers should not wear campaign buttons, stickers or other campaign apparel, distribute literature, or engage in campaign activities during election count at OFNHP. No campaigning will be allowed in the polling area at OFNHP during the election. Candidates should submit the names of their observer (s) in writing to the OFNHP Election Committee Co-Chair or (Elections@ofnhp.org) prior to election day.

13. Challenged Votes

Article 7 Section 10 of the OFNHP Local 5017 Constitution – Challenges must be in writing and challenged ballots will be set aside and voter eligibility reviewed if the ballot result could impact the overall results of the election.

14. Election Day and Tally of Ballots

The OFNHP Local 5017 Officer election will be held at 5:45 PM on Thursday, March 26, 2020 at the OFNHP Union Hall located at 1500 NE Irving Street, Suite 575, Portland OR 97232. Ballots will be counted by Ryder Elections beginning at approximately 6 PM. Write-in votes are not permitted in the election in accordance with Article 7, Section 6 of the OFNHP Local 5017 Constitution. The candidates who receive the highest number of votes cast for each office will be declared elected. In the event of a tie or in the absence of a majority, the Election Committee will hold a runoff election for the office(s) in question.

15. Listing of Candidates on the Ballot and Uncontested Elections

Candidates' names will be listed on the ballot in alphabetical order grouped by position. Candidates' names will appear in the form they specified on the nomination form, which may include a nickname. If candidates do not specify otherwise, their names will appear in the same form that they appear in the OFNHP membership data base, as indicated to the nominee on the nominee receipt letterhead. Uncontested elections will not be included on the ballots and uncontested nominees will be declared elected by acclamation.

16. Election Results

The OFNHP Election Committee will announce the election results at the conclusion of ballot counting on March 26, 2020. The election results will also be posted on the OFNHP website and emailed to the membership by the end of the day on March 27, 2020.

17. Election Records

The OFNHP Local 5017 is responsible for maintaining all nomination and election records for at least one year after the election, as required by federal law.

18. Questions or Problems -- Election Committee Contacts

Candidates and members with questions about the nomination and election procedures should contact a member of the Election Committee at elections@ofnhp.org or (971) 242-8626. Any violations of these rules should be reported promptly to the OFNHP Election Committee so that correct action can be taken, if necessary.

19. Protests

Article 7, Section 10 of the OFNHP Local 5017 constitution provides that any member may challenge a Local Union Officer Election by filing a protest in writing

The above rules are not all inclusive. The OFNHP Local 5017 Election Committee may issue additional election rules or clarifications during the nomination and election period on an as needed basis.

Issued By: OFNHP Local 5017 Election Committee

Date: December 1, 2019

Amy Hansen

Bruce Corkum

Sow Saefong

Leslie McKenna

Kaiu Sekiguchi

OFNHP 2020 Election Planner

To use this planner, first enter the date of the election and then work back-word entering the date of each activity. Remember to consider holidays and weekends. Follow any dates or time frames specified in OFNHP Constitution and Bylaws and allow enough time for adequate completion of each activity.

Date	Activity
Nov 2019	Union membership list updated and revised with current addresses to be used for mailing election notices (6-8 weeks prior to election)
Nov 12 2019	Meet with OFNHP Executive Board
Dec 2019	Prepare 2020 OFNHP election and campaign rules
Dec 2019	Prepare nomination materials and printing/mailing with Ryder
Jan 22	Nomination notices mailed to membership
Feb 21	Deadline for receipt of candidate nomination acceptances (at 3:00 PM)
Feb 24	Period begins for candidates to inspect the OFNHP membership list (30 days prior to election as required by LRMDA).
Feb 24	Candidate eligibility verified and eligibility notices mailed/emailed to all nominees
Feb 27	Meet with OFNHP election candidates to discuss election and campaign rules
Feb 25	Finalize ballot & envelope design for printing/mailing with Ryder
Feb 28	Send updated OFNHP voter eligibility list (15-20 days prior to election) to Ryder
Mar 1	Election ballots mailed to membership the last known home address of each OFNHP member
Mar 26	OFNHP Election Ballot receipt deadline (US PO Box)
Mar 26	Election Committee picks up ballots at Post Office (with Ryder)
Mar 26 5:45PM	Ballots counted at OFNHP Union Hall (1500 NE Irving, St Suite 575, PDX 97232)
Mar 26	Election Committee announces election results
Mar 27	Election results posted on OFNHP website by end of the day on March 27, 2020